

Jr. General Ledger Accountant

Oil & Gas
Bucharest

Our client – one of the largest international Oil & Gas majors - has created a Shared Service Center in Bucharest delivering services for 3 main accounting processes (P2P, O2C, R2R) to the Group, across 3 business lines and more than 50 countries around the world.

On its behalf, we are looking for young graduates, motivated to grow professionally and to develop their customer culture as **General Ledgers with French**. You will join an international company and will be in direct communication with affiliates all over the world with focus on accounting in a well-structured and dynamic environment.

Role & Responsibilities:

- Post fixed assets additions, disposals, transfers and depreciation in SAP;
- Post period-end provision entries according to instructions;
- Process bank statement posting and bank account reconciliation;
- Upload payroll and social charges files and reconcile with SAP and match payments with total payroll and social charges amounts;
- Control loan request form completeness and accuracy, post loan in SAP, initiate payments schedule and prepare loan summary and repayment entries;
- Prepare revaluation report and post revaluation entries;
- Prepare rule-based entries proposal and submit for approval and post manual journal entries;
- Prepare initial account reconciliation with current documentation and propose adjustments and post when necessary;
- Apply closing schedule timeline and perform corresponding tasks;
- Gas station accounting – booking and reconciliation;

Required Qualifications:

- University graduate, Economics studies represent an advantage;
- Young graduates are in pole position for this job;
- Good level of French & English (B1 – B2 for both languages);
- We are looking for passionate people, with good analytical, planning and organizing skills;
- Problem solving and result orientation are two major competencies required.

BPI group is a global management and human resources consulting firm, providing solutions that span the talent management lifecycle, including: Talent acquisition, development & motivation, successful change management, reorganization, restructuring and outplacement. We are operating on the Romanian market since 1996, providing solutions adapted to the Romanian context doubled by international expertise.

To apply, send your resume to iacramioara.radulescu@bpi-group.com . Only eligible candidates will be contacted. All applications will be treated in complete confidentiality.

We undertake to respect your right to the protection of personal data in accordance with all applicable laws and regulations, including the General Data Protection (EU) Regulation 2016/679 (also called GDPR).

Please take a look to our [Confidentiality Policy](#) before applying to this job opportunity.